

Governance, Audit, Risk Management and Standards Committee **AGENDA**

DATE: Wednesday 1 April 2015

TIME: 7.30 pm

VENUE: Committee Room 5,
Harrow Civic Centre

MEMBERSHIP (Quorum 3)

Chair: Councillor Antonio Weiss

Councillors:

Ghazanfar Ali
Nitin Parekh
Primesh Patel

Barry Macleod-Cullinane (VC)
Amir Moshenson
Bharat Thakker

Reserve Members:

- | | |
|---------------------------|------------------|
| 1. Kiran Ramchandani | 1. Kanti Rabadia |
| 2. Jeff Anderson | 2. Pritesh Patel |
| 3. Kairul Kareema Marikar | 3. Chris Mote |
| 4. Ms Pamela Fitzpatrick | |

Contact: Vishal Seegoolam, Senior Democratic Services Officer
Tel: 020 8424 1883 E-mail: vishal.seegoolam@harrow.gov.uk

AGENDA - PART I

1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee;
- (b) all other Members present.

3. MINUTES (Pages 5 - 8)

That the minutes of the meeting held on 29 January 2015 be taken as read and signed as a correct record.

4. PUBLIC QUESTIONS *

To receive any public questions received in accordance with Committee Procedure Rule 17 (Part 4B of the Constitution).

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

[The deadline for receipt of public questions is 3.00 pm, Friday 27th March 2015. Questions should be sent to publicquestions@harrow.gov.uk

No person may submit more than one question].

5. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

6. DEPUTATIONS

To receive deputations (if any) under the provisions of Committee Procedure Rule 16 (Part 4B) of the Constitution.

7. REFERENCES FROM COUNCIL AND OTHER COMMITTEES/PANELS

To receive references from Council and any other Committees or Panels (if any).

8. INFORMATION REPORT - AUDIT PLAN 2014-15 (Pages 9 - 72)

Report of the Director of Finance and Assurance.

9. CORPORATE ANTI-FRAUD TEAM DRAFT EXPECTED FRAUD CODE IMPLEMENTATION OUTCOMES 2015-16 (Pages 73 - 158)

Report of the Director of Finance and Assurance.

10. RISK BASED VERIFICATION (Pages 159 - 190)

Report of the Corporate Director of Resources.

11. DRAFT INTERNAL AUDIT PLAN 2015/16 (Pages 191 - 206)

Report of the Director of Finance and Assurance.

12. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
13.	Corporate Risk Register	Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person [including the authority holding that information]).
14.	Appendix A to Risk Based Verification	Information under paragraph 7 (Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.)

AGENDA - PART II

13. CORPORATE RISK REGISTER (Pages 207 - 230)

Report of the Director of Finance and Assurance.

14. RISK BASED VERIFICATION (Pages 231 - 240)

Appendix A to the report of the Corporate Director of Resources.

15. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

*** DATA PROTECTION ACT NOTICE**

The Council will audio record item 4 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]